



## REQUEST FORM FOR INVITING A BISHOP OR ARCHBISHOP

Please return this completed **Request Form for Inviting a Bishop or Archbishop** to the Office of Bishop no later than 45 days prior to the event.

### PASTOR/CHAPLAIN

I support the invitation of the proposed Guest Speaker for this event

Signature

Print Name

Date

### Bishop or Archbishop:

NAME:

DIOCESE OR ARCHDIOCESE:

THEME & DESCRIPTION:

NAME OF EVENT:

AUDIENCE: (adults or minors)

DATE OF EVENT:

EVENT LOCATION:

### Person Submitting This Form:

NAME:

GROUP/PARISH, CITY:

PHONE:

EMAIL:

Please scan, email, fax, or mail **this completed form to:**

Bishop Barry C. Knestout  
Diocese of Richmond  
7800 Carousel Lane, Richmond, VA 23294  
FAX: 804-358-9159 PHONE: 804-622-5251  
[aedwards@richmonddiocese.org](mailto:aedwards@richmonddiocese.org)