

## HAITIAN EDUCATION SUPPORT TEAM

### **Minutes of the June 20, 2023 Meeting of the Board of Directors By Zoom on the Account of the Catholic Diocese of Richmond, Virginia**

**In attendance:** Kathy Dowdy, Chair; John Beall, Secretary; Dave Bucheit, Treasurer; Dan Burns; Rhonda Childs; Paul Fuhs; Tina Wandersee, Director of Catholic Diocese of Richmond, Office of Social Ministry, Diocesan Representative

Absent: Pamela McKinney, Vice-Chair; Kathy Gross; Cyndy Unwin.

The meeting was called to order at 4:36 p.m. by Kathy Dowdy with prayer.

**Secretary's Report:** The minutes of the April 18, 2023 meeting were approved on motion of David Bucheit, seconded by Paul Fuhs.

**Treasurer's Report:** David Bucheit reported that the General Fund as of May contained \$24,182.00. This a small increase from the last report of \$844.00. The Shalom Fund as of April 30, 2023 held \$143,630.67 a decrease of nearly \$1,123.58 from the last reporting. Since July 1, 2022, the Fund has increased by \$7,968.74. The value as of June 30, 2023 will be the figure on which to calculate the amount of Shalom Funds available for scholarships for the 2023-2024 school year.

**Diocesan Report:** Tina Wandersee, participating from her car, reported that the HEST Fund Raising document is still on schedule to be ready in September, but that the QR Code had to be revised due to other changes that had been made, but that change was in process. Tina reported that the Financial Office inquired about the Vehicle Fund of \$5,976.00. The Committee had decided several meetings ago that that Fund would not be mingled with the General Fund for two reasons: the funds there had been received for and are left over from the purchase of the new vehicle and the committee foresees the need for a new vehicle. Tina would report that to the Richmond Diocese Financial Office.

**Shalom Fund:** Kathy Gross, knowing that she would be absent, told Kathy Dowdy that she had sent the revised forms to Bishop Jean, but had not heard back from him..

**HEST meeting with Bishop Jean:** There was overall satisfaction with the meeting, the way it was conducted, the environment at Redeemer which was a large conference room, bright and comfortable seating. The substance of the matters discussed were meaty and meaningful to the Committee.

**Budget:** As the discussion ensued, it was obvious that there were two sets of numbers presented by Sister Mamoune. That difference was in the number of supervisors that HEST would support versus the number of supervisors that Kellogg grants would be supporting. In addition, two other items raised questions, not so much as the amount

requested, but members questioned what the items entailed: office furniture, Health equipment. Because of the uncertainty of the number of supervisors that HEST is being asked to support, and the other items mentioned, it was decided to recess this meeting. Kathy Dowdy would contact Richard Joseph to inquire about the number of supervisors as well as the other matters described herein.

She did so after the meeting. I spoke with Richard tonight (June 20<sup>th</sup>). He explained that Sister Mamoune sent out two different budgets. One included four supervisors, the other only one. Until September, the Kellogg Foundation is paying for all but one supervisor as part of the NewBeginnings program. They will decide in September if they will continue the program. Until then we only have to pay for one supervisor. As for the health equipment, it is for keeping first aid supplies in the schools. We were cut off before I asked about office furniture but will find that out later If you have any other questions please let me know. Blessings, Kathy

**Richard's new computer:** Since Kathy Dowdy admittedly was unfamiliar with computers and since Kathy Gross and Cyndy Unwin were not at the meeting, Kathy Dowdy agreed to contact both of them and keeping David Bucheit and Dan Burns in the loop, simply develop a plan to obtain the computer for Richard Joseph with the necessary memory or other aspects that would meet the BDE's needs and get it sent to Richard's friend in Florida for transshipment to Richard for the BDE. Several members of HEST have agreed to provide funds for the computer's purchase that were close to \$900.00. Thus any impact on the General Fund would be negligible. It was hoped that the computer could be purchased that would meet the needs of the BDE and not require using any monies from the General Fund. The computer cost is a capital cost, not an operating cost and, for the most part, capital costs have been paid for separately from the General Fund.

**Recess:** At 5:40, Kathy Dowdy, called a recess at the suggestion of John Beall, and offered a prayer.

## **FUTURE MEETING**

The resumed meeting of June 20<sup>th</sup> is at the call of Kathy Dowdy once the computer information is received, given that Kathy Dowdy's post meeting telephone call has advised us of the Budget situation.

The next regular meeting would be Tuesday, July 18<sup>th</sup>, using the Zoom technology of the Catholic Diocese of Richmond.

