



Final Directions and Instructions upon the Death of _____
Deacon's Name

Please notify the following as soon as possible upon death:

Permanent Diaconate Office 804-359-5661

Copies of this form have been given to:

- Office of the Diaconate _____
Name *Address/Phone*
- Wife _____
Name *Address/Phone*
- Relative _____
Name *Address/Phone*
- Parish _____
Name *Address/Phone*

Information for death notice and documents:

Deacon's Full Name: _____

Address: _____

Date of Birth: _____ Place of Birth: _____

Date of Ordination: _____ Place of Ordination: _____

Wife's Full Name: _____ Living: Deceased:

Father's Full Name: _____ Living: Deceased:

Mother's Full Name: _____ Living: Deceased:

Names, addresses and telephone numbers of other children, living brothers and sisters:

Occupation: _____ Phone Number: _____

Employer: _____

Ministries / Interests in Life:

Military Service - Branch: _____ Dates of Service: _____

My funeral arrangements have been made at (*Name and Address*):

_____ Cemetery (*Name and Address*): _____

**REVIEW THIS FORM ANNUALLY – UPDATE AS NECESSARY –
DISTRIBUTE UPDATES AS REQUIRED**

FUNERAL VIGIL REQUESTS

Wake will be held at Funeral home, Church

Location: _____

Presiding Minister: _____

Music Minister: _____

Scripture Readings: _____ Reader: _____

Intercessions prepared by family or Church Reader: _____

FUNERAL MASS REQUESTS* Music and Scripture

MUSIC

Entrance Song: _____

Preparation of Gifts: _____

Communion Song: _____

Recessional Song: _____

SCRIPTURE

Old Testament Reading: _____ Reader: _____

Psalm: _____ Reader: _____

New Testament Reading: _____ Reader: _____

Gospel Acclamation: _____

Gospel: _____

Intercessions to be prepared by family or Church Reader: _____

Other Ministers of the Liturgy

Presider - Normally the Bishop. If other name: _____

Deacon of the Word: _____ Eucharist: _____

Music Minister: _____

Altar Servers: _____

Gift Bearers: _____

Extraordinary Ministers of Holy Communion: _____

Optional: Those involved in the placing of Christian Symbols

Pall: _____ Book of Gospels: _____ Crucifix: _____

Deacon Signature

Wife Signature

Date